



Seattle Federal Executive Board

Letter of Recommendation for 2022-2024 Associates Program

To the Nominating Official:

Please provide a brief recommendation for this applicant to join the 2022-2024 SFEB Associates Program.

We ask that each agency send no more than 3 applicants per year.

In recommending the applicant, please let us know how you anticipate your employee would benefit from participation in this program.

By sending this recommendation, the agency official is acknowledging the time commitment for the Associates which is intended to be approximately twenty percent of the Associate's work hours.

The agency leader or supervisor may send their recommendation back to the applicant for inclusion with their application, or they may send it straight to the SFEB at training.at.sfeb@gsa.gov with the word "nomination" and the applicant's name in the title.

Further, this nomination is an agreement that, if selected, this employee's participation will be accompanied by tuition paid by the agency to the SFEB. The tuition for 2022-2024 is \$2000 per Associate for the entire two years. The costs of the program cover training fees and meeting materials. Please contact the Executive Director at diana.deforest@gsa.gov or 206-384-2689 with any questions about the tuition.